

**BOARD OF COUNTY COMMISSIONERS
DRAFT AGENDA
AUGUST 3, 2016**

- A. **10:00 A.M. CALL TO ORDER**
- B. **HORAN & ASSOCIATES UPDATE ON (1) PLAN OPTIONS FOR MEDICAL, DENTAL, VISION & OTHER VENDORS; (2)AFFORDABLE CARE ACT MEASUREMENT, STABILITY & ADMINISTRATIVE PERIODS; AND (3) PRIMARY CARE PHYSICIAN & OTHER INITIATIVES**
- C. **EXECUTIVE SESSION PURSUANT TO SECTION 121.22 (G) (3) OF THE OHIO REVISED CODE TO CONFER WITH THE PROSECUTING ATTORNEY REGARDING PENDING OR IMMINENT LITIGATION**

- 1. IN RE: BOARD OF COUNTY COMMISSIONERS...PROCLAMATION...
DESIGNATION OF “OHIO LOCAL FOODS WEEK IN CLERMONT COUNTY”...16-0113-008...**

Recommendation that the Board of County Commissioners, Clermont County, Ohio, issue a Proclamation designating August 7-13, 2016 as “Ohio Local Foods Week in Clermont County”.

- 2. IN RE: BOARD OF COUNTY COMMISSIONERS...PROCLAMATION...
DESIGNATION OF “NATIONAL HEALTH CENTER WEEK IN CLERMONT COUNTY”...16-0113-008...**

Recommendation that the Board of County Commissioners, Clermont County, Ohio, issue a Proclamation designating August 7-13, 2016 as “National Health Center Week in Clermont County”.

- 3. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION NUMBER
125-16/PAYMENT OF BILLS...**

Recommendation that the Board of County Commissioners adopt **Resolution Number 125-16** resolving to approve payment to vendors **in the total amount of \$X,XXX,XXX.XX** as set forth in the BCC Approval Invoice Report(s) For Checks Dated _____, BCC Directed Pre-Paid Invoices Report(s), Vendor Invoice List Report(s), Items paid by Fund and Check Date Range Report and/or Procurement Card Transaction Report presented by the County Auditor on **XX/XX/2016**, and further authorizing the County Auditor to issue warrants for same pursuant to Section 319.16 of the Ohio Revised Code.

- 4. IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...PURCHASE OF
SERVICE AGREEMENT WITH THE AUDREY HOUSE FOR THE
PROVISION OF GROUP HOME SERVICES FOR SAME...16-0728-010...**

Recommendation of Judy Eschmann, Director, Department of Job and Family Services, with the concurrence of Stephen H. Rabolt, County Administrator, to execute a Purchase of Service Agreement by and between the County of Clermont, Ohio, and The Audrey House, 3860 Odin

7/29/2016 – Last Updated

Avenue, Cincinnati, Ohio 45213, whose administrative address is 4050 Executive Park Drive, Cincinnati, Ohio 45241, for the provision of group home services for children referred by the Department of Job and Family Services and/or Clermont County Juvenile Court, at the rates as defined therein, effective upon execution through 07/31/17, pursuant to and in compliance with the terms and conditions specified therein and contingent upon the issuance and receipt of a purchase order required therefore.

5. IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...MEMORANDUM OF UNDERSTANDING WITH CLERMONT COUNTY FAMILY AND CHILDREN FIRST RELATIVE TO THE DEPARTMENT OF JOB AND FAMILY SERVICES' ANNUAL LOCAL CONTRIBUTION FOR STATE FISCAL YEAR 2017 IN CONCERT WITH THE CLERMONT COUNTY FAMILY AND CHILDREN FIRST LOCAL CONTRIBUTION POLICY...16-0728-009...

Recommendation of Judy Eschmann, Director, Department of Job and Family Services, with the concurrence of Stephen H. Rabolt, County Administrator, to execute a Memorandum of Understanding by and between the Department of Job and Family Services and Clermont County Family and Children First, 2400 Clermont Center Drive, Batavia, Ohio 45103, whose administrative agent is the Clermont County Department of Job and Family Services, for the establishment of a cooperative and mutually beneficial relationship between all parties therefore, and further, to allow for the contribution of \$87,558.00 from the Department of Job and Family Services to Clermont County Family and Children First, which represents the local contribution for the Department of Job and Family Services for the period of 07/01/16 through 06/30/17 (SFY 2017), pursuant to the terms and conditions specified therein and in compliance with the Clermont County Family and Children First Local Contribution Policy, attached thereto and made a part thereof, and contingent upon the issuance and receipt of a purchase order required therefore.

6. IN RE: CLERMONT COUNTY EMERGENCY MANAGEMENT AGENCY... DESIGNATION OF NOMINEE FOR APPOINTMENT TO THE CLERMONT COUNTY LOCAL EMERGENCY PLANNING COMMITTEE PURSUANT TO SECTION 3750.03 (B) OF THE OHIO REVISED CODE...16-0726-003...

Recommendation of Pam Haverkos, Director, Clermont County Emergency Management Agency, with the concurrence of Stephen H. Rabolt, County Administrator, to nominate the following individual for appointment to serve on the Clermont County Local Emergency Planning Committee, representing the discipline identified as Other specifically Attorney, as approved by the Clermont County Local Emergency Planning Committee on 07/21/16, effective 7/21/16 through 8/14/17, pursuant to and in compliance with Section 3750.03 (B) of the Ohio Revised Code:

Nominee	Representation	Organization/Title
Jeannette Nichols 101 East Main Street, 2 nd Floor Batavia, Ohio 45103 (succeeds Joseph A. Palmer)	Other - Attorney	Clermont County Prosecuting Attorney Assistant Prosecutor

7. IN RE: DEPARTMENT OF PUBLIC SAFETY SERVICES...CHANGE ORDER NO. 1 TO THE CONTRACT FOR SERVICES WITH PECK HANNAFORD & BRIGGS SERVICE CORPORATION FOR HVAC MAINTENANCE AND REPAIR SERVICES FOR HVAC EQUIPMENT LOCATED AT THE CLERMONT COUNTY TOWER SITES...15-1106-005...

Recommendation of John F. Kiskaden, Director, Department of Public Safety Services, with the concurrence of Stephen H. Rabolt, County Administrator, to execute Change Order No. 1 to the Contract for Services with Peck Hannaford & Briggs Service Corporation, 4673 Spring Grove Avenue, Cincinnati, Ohio 45232, for HVAC Maintenance and Repair Services for HVAC Equipment located at the Clermont County Tower Sites, previously ratified by the Board of County Commissioners on 05/11/16, **which represents an increase in the amount of \$3,375.00, for a total adjusted contract price to date of \$22,074.00, for the remainder of the initial thirty-six month term therefore, for the addition of the recently installed redundant HVAC Units at the Campbell County, Northern Kentucky; Patricia Boulevard, Goshen; and Loveland Tower Sites, as more fully described therein,** pursuant to and in compliance with the terms and conditions set forth therein **and contingent upon the release of the required Purchase Order in concert with Requisition Number 00004507-00 dated 07/14/2016 relative thereto.**

8. IN RE: OFFICE OF MANAGEMENT AND BUDGET/RECORDS MANAGEMENT DIVISION...ADDENDUM TO CUSTOMER SERVICE AGREEMENT WITH SHRED-IT USA LLC. RELATIVE TO THE ON-SITE DESTRUCTION OF CONFIDENTIAL PAPER AND MEDIA FOR SAME...15-0317-006...

Recommendation of Sukie Scheetz, Director, Office of Management and Budget, with the concurrence of Stephen H. Rabolt, County Administrator, to authorize Robert L. Proud, President of the Board of County Commissioners, or, in his absence, any other member of the Board of County Commissioners, to execute an Addendum to the Customer Service Agreement by and between the County of Clermont, Ohio, and Shred-It USA LLC, 6838 Fairfield Business Drive, Fairfield, Ohio 45014 for the provision of on-site shredding of confidential paper and media to be utilized by the Records Management Division of the Office of Management and Budget, previously ratified by the Board of County Commissioners on 04/01/15, **to delete Article 8 of the Terms & Conditions of the Shred-It Customer Service Agreement entitled Fuel, Environmental and/or Other Surcharge and to extend the referenced agreement for an additional fourteen month period, effective 05/19/16 through 05/18/21.**

9. IN RE: DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT...AWARD OF BID AND EXECUTION OF CONTRACT FOR PROJECT NUMBER 2015-02.3 RELATIVE TO THE CITY OF MILFORD "MEMORIAL PARK IMPROVEMENT" PROJECT IN CONCERT WITH THE CLERMONT COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM FOR FISCAL YEAR 2015...16-0516-007...

Recommendation of Andrew T. Kuchta, Director, Department of Community and Economic Development, with the concurrence of Stephen H. Rabolt, County Administrator, to award the bid for Project Number 2015-02.3 relative to the City of Milford "Memorial Park Improvement" Project in concert with the Clermont County Community Development Block Grant (CDBG) Program for Fiscal Year 2015, pursuant to the plans and specifications, to JD Contracting Services LLC, 188 Cook Ridge Road, Brooksville, Kentucky 41004, for the lowest and best bid received on 06/23/16 in the amount of \$70,997.00, and to execute the Contract relative thereto, with said services to commence upon issuance of a written Notice to Proceed from the Department of Community and Economic Development and to be completed by 08/31/2016, pursuant to and in compliance with the terms and conditions specified therein and the award of bid **and contingent upon the release of the Purchase Order required therefore in concert with Requisition Number 00004609-00 dated 07/20/2016 relative thereto.**

10. IN RE: COUNTY ENGINEER...RECORD PLAT NUMBER 629-2971 FOR THE DEDICATION OF 172.24 FEET OR 0.033 MILES OF CLEPPER LANE LOCATED IN UNION TOWNSHIP AS A PUBLIC ROAD FOR ACCEPTANCE AND PLACEMENT INTO THE CLERMONT COUNTY PUBLIC ROAD SYSTEM...16-0726-004...

Recommendation of Patrick J. Manger, County Engineer, with the concurrence of Stephen H. Rabolt, County Administrator, to execute **Record Plat Number 629-2971** for the Dedication of 172.24 feet or 0.033 miles of Clepper Lane located within Union Township and to accept Clepper Lane in the length of 172.24 feet or 0.033 miles as a public road for placement into the Clermont County Public Road System.

11. IN RE: COUNTY ENGINEER...THE RESERVES OF WETHERBY FARMS SUBDIVISION/SECTION 8B/UNION TOWNSHIP...RELEASE OF THREE YEAR PERFORMANCE BOND FOR SIDEWALKS AND IN LIEU THEREOF ACCEPTANCE OF ONE YEAR PERFORMANCE BOND FOR SIDEWALKS AS SURETY FOR SAME...13-1211-011...

Recommendation of Patrick J. Manger, County Engineer, with the concurrence of Stephen H. Rabolt, County Administrator, to authorize the release of a Three Year Performance Bond for Sidewalks in the amount of \$21,200.00 for The Reserves of Wetherby Farms Subdivision, Section 8B located within Union Township, and in lieu thereof, to accept a One Year Performance Bond for Sidewalks in the amount of \$7,500.00 as Surety therefore.

12. IN RE: COUNTY ENGINEER...NOTIFICATIONS OF ROAD CLOSURES AND TEMPORARY DETOURS TO THROUGH TRAFFIC ON BRADBURY ROAD LOCATED IN PIERCE TOWNSHIP, SWINGS CORNER-PT. ISABEL ROAD LOCATED IN FRANKLIN TOWNSHIP, BETHEL-NEW RICHMOND ROAD LOCATED IN MONROE TOWNSHIP, FERGUSON DRIVE AND CLERMONT LANE LOCATED IN UNION TOWNSHIP, AND BAUER ROAD LOCATED IN BATAVIA TOWNSHIP...16-0719-002, 16-0728-001, 16-0728-002, 16-0728-003, 16-0713-002 AND 16-0729-003...

Recommendation of Stephen H. Rabolt, County Administrator, to acknowledge the receipt of notifications from Patrick J. Manger, County Engineer, on 07/18/2016, 07/22/16, 07/26/16 and 07/29/16 of his determination to close the following roads to through traffic, with the understanding that all advanced warning and detour signs will be erected and maintained accordingly, pursuant to and in compliance with Section 5543.17 of the Ohio Revised Code:

Bradbury Road, 0.67 miles West of White Oak Road on Bradbury Road, located in Pierce Township, for the Bradbury Road Landslide Repair Project, **beginning Monday, 08/01/2016 through Tuesday, 08/09/2016**, as depicted on the **Bradbury Road Landslide Repair Detour Map** included therewith

Swings Corner-Pt. Isabel Road, between 1736 and 1815 Swings Corner-Pt. Isabel Road, located in Franklin Township, **was closed on Friday, 07/22/2016 and will remain closed until further notice for repairs to Bridge Number C119-1.57**, with the detour therefore as depicted on the **Swings Corner-Pt. Isabel Rd. Bridge No. C119-1.57 Repair Detour Map** included therewith

Bethel-New Richmond Road, 50' West of State Route 222 on Bethel-New Richmond Road, located in Monroe Township, for a culvert replacement (Culvert Number CC14-X), **beginning Friday, 07/29/2016 through Friday, 08/12/2016**, as depicted on the **Bethel-New Richmond Road Culvert Replacement Detour Map** included therewith

Ferguson Drive, approximately 350' East of Ivy Pointe Boulevard on Ferguson Drive, located in Union Township, **beginning Thursday, 07/28/2016 through Friday, 07/29/2016, between the hours of 9:00 A.M. to 4:00 P.M.,** for the Clermont County Transportation Improvement District Ivy Pointe Boulevard Extension Project, as depicted on the **Ferguson Drive Detour Map** included therewith

Clermont Lane, between 4504 and 4508 Clermont Lane, located in Union Township, for the installation of a storm sewer replacement relative to a Clermont County Transportation Improvement District Project, **beginning Tuesday, 07/12/2016 and extended from Friday, 07/22/2016 to Friday, 08/05/2016,** as depicted on the **Clermont Lane Storm Sewer Replacement Detour Map** included therewith

Bauer Road, 0.10 miles North of Elmwood Road on Bauer Road, located in Batavia Township, **was closed on Thursday, 07/28/2016 and will remain closed until further notice for a culvert replacement,** with the detour therefore as depicted on the **Bauer Road Culvert Replacement Detour Map** included therewith

13. IN RE: BOARD OF COUNTY COMMISSIONERS...TEMPORARY SUPPLEMENTAL PAY INCREASE FOR AN EMPLOYEE OF THE FLEET MANAGEMENT DIVISION OF THE CLERMONT COUNTY FACILITIES MANAGEMENT DEPARTMENT...16-0719-001...

Recommendation of Wade Grabowski, Director, Clermont County Facilities Management Department, with the concurrence of Stephen H. Rabolt, County Administrator, to authorize a temporary supplemental pay increase in the amount of four percent for an employee within the Fleet Management Division of the Clermont County Facilities Management Department as a result of the unanticipated resignation of the Administrative Support Coordinator within the Fleet Management Division and the temporary assignment of some of those duties of the Administrative Support Coordinator to the Mechanic 2 position, effective 06/06/16 and to continue thereafter until a more permanent solution therefore occurs, whereupon the temporary supplemental pay will cease.

14. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION TO APPROVE FINANCIAL/BUDGETARY ACTIONS FOR FISCAL YEAR 2016...

Recommendation of the Office of Management and Budget, with the concurrence of Stephen H. Rabolt, County Administrator, to resolve to approve and authorize financial/budgetary actions pursuant to Ohio Revised Code Section 5705.40 as they relate to changes in the Annual Appropriation (**Resolution Number 171-15**) for Fiscal Year 2016, including legal level of control, and/or interfund transactions pursuant to Sections 5705.13 through 5705.14 of the Ohio Revised Code as outlined in the following table(s) and to authorize Linda Fraley, County Auditor, to properly record same:

SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2016

<u>FUND</u>	<u>ORGANIZATION - OBJECT - ACCOUNT</u>	<u>AMOUNT</u>
GENERAL FUND	Sheriff Administration	\$ 1,878.00
	OTHER EXPENSES	
	1000 - 04 - 19 - 431000 - 530000 -	
GENERAL FUND	Sheriff Road Patrol	\$ 8,000.00
	OTHER EXPENSES	
	1000 - 04 - 19 - 438000 - 530000 -	

DOMESTIC REL SPECIAL PROJECT

DR Court Special Projects
OTHER EXPENSES
2182 - 02 - 13 - 253000 - 530000 -

\$ 10,000.00

BUDGET TRANSFER OF FUNDS FOR FISCAL YEAR 2016

FUND	FROM: ORGANIZATION - OBJECT - ACCOUNT	TO: ORGANIZATION - OBJECT - ACCOUNT	AMOUNT
GENERAL FUND	Juvenile Court OTHER EXPENSES 1000 - 02 - 14 - 271000 - 530000 -	Juvenile Probation OTHER EXPENSES 1000 - 04 - 14 - 282000 - 530000 -	\$ 5,000.00

15. IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES RELATIVE TO SAME...

Recommendation of Stephen H. Rabolt, County Administrator, to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures of the Board of County Commissioners and in compliance with the Annual Appropriations for Fiscal Year 2016 and any and all amendments subsequent thereto:

CLERMONT COUNTY COURT OF COMMON PLEAS

Judge Richard Ferenc: Two (2) days – Columbus, Ohio – Ohio Judicial Conference-2016 Annual Meeting – Total expenses for lodging (\$178.00), mileage (\$130.68), registration (\$350.00), and other (\$25.00) estimated not to exceed \$683.68.

CLERMONT COUNTY COURT OF COMMON PLEAS/DOMESTIC RELATIONS DIVISION

Penny Ann Gates: One (1) day – Columbus, Ohio – Supreme Court – Ohio Association of Magistrates Board Meeting – Total estimated expenses not to exceed \$0.00.

CLERMONT COUNTY MUNICIPAL COURT

Ryan Linton and Madison Rice: Two (2) days – Orient, Ohio – Corrections Training Academy-Ohio Risk Assessment End User Certification Training – Total expenses for meals (\$71.45) estimated not to exceed \$71.45.

Jessica Goins and Russell Maynard: Three (3) days – Orient, Ohio – Ohio Department of Rehabilitation and Correction/Bureau of Community Sanctions Training-Core Correctional Practices – Total expenses for lodging (\$512.32), and meals (\$58.71) estimated not to exceed \$571.03.

CLERMONT COUNTY JUVENILE COURT

Judge James A. Shriver: Four (4) days – Columbus, Ohio – Ohio Judicial Conference-2016 Annual Meeting – Total expenses for lodging (\$534.00), meals (\$120.00), mileage (\$127.44), and registration (\$350.00) estimated not to exceed \$1,131.44.

PROSECUTING ATTORNEY

Mary Lynne Birck and Allan Edwards: One (1) day – Cincinnati, Ohio – National Business Institute Continuing Legal Education Seminar entitled: “The Ultimate Guide to Probate” – Total expenses for registration (Essential Pass Purchased Previously) estimated not to exceed \$0.00.

Jeannette Nichols and Jason Fountain: One (1) day – Columbus, Ohio – Ohio Department of Health-Center for Disease Control Course entitled: “Public Health Emergency Law” – Total expenses for mileage (\$234.36), and other (\$40.00) estimated not to exceed \$274.36

COUNTY SHERIFF

Ryan Patton and Douglas Scott: Three (3) days – Columbus, Ohio – Midwest Crisis Negotiators-2016 Conference – Total expenses for lodging (\$450.00), meals (\$354.00), and registration (\$700.00) estimated not to exceed \$1,504.00.

Kevin Dyer: Seven (7) days – Matthews, North Carolina – Matthews Police Department/National Police Bloodhound Association-2016 Winter Training Seminar – Total expenses for lodging (\$616.00), meals (\$357.00), and registration (\$425.00) estimated not to exceed \$1,398.00.

CLERMONT TRANSPORTATION CONNECTION

Sandy Moell and Bob Hallgath: One (1) day – Cincinnati, Ohio – Bethesda North Hospital/TriHealth Employee Assistance Program (EAP) Training entitled: “Workplace Burnout” – Total estimated expenses not to exceed \$0.00.

DEPARTMENT OF JOB AND FAMILY SERVICES

Judy Eschmann: One (1) day – Cincinnati, Ohio – Receptions-Eastgate/Clermont Chamber of Commerce August Legislative Luncheon – Total expenses for registration (\$30.00) estimated not to exceed \$30.00.

INFORMATION SYSTEMS DEPARTMENT

Mark Brown: Two (2) days – Blue Ash, Ohio – South Ohio Horizons LLC Training-Crystal Reports 2013, Part 1 – Total expenses for registration (\$990.00) estimated not to exceed \$990.00.

Mark Brown: Two (2) days – Blue Ash, Ohio – South Ohio Horizons LLC Training-Crystal Reports 2013, Part 2 – Total expenses for registration (\$990.00) estimated not to exceed \$990.00.

BOARD OF COUNTY COMMISSIONERS

Thomas Eigel, Terri Ousley, and Yvonne Smith: One (1) day – Cincinnati, Ohio – Cincinnati HR Summit-Key HR Trends and Best Practices Conference – Total expenses for mileage (\$27.00), and other (\$40.00) estimated not to exceed \$67.00.

Terri Ousley: One (1) day – Cincinnati, Ohio – CareerTrack Course entitled: “Human Resources for Anyone with Newly Assigned HR Responsibilities” – Total expenses for mileage (\$6.72), and registration (\$149.00) estimated not to exceed \$155.72.

Bob Sander, Sandy Tahat, and Terri Ousley: One (1) day – Cincinnati, Ohio – Clermont Chamber of Commerce August Legislative Luncheon – Total expenses for registration (\$90.00) estimated not to exceed \$90.00.

Tom Eigel: One (1) day – Cincinnati, Ohio – Clermont Chamber of Commerce August Legislative Luncheon – Total expenses for registration (\$30.00) estimated not to exceed \$30.00.

16. IN RE: PERSONNEL ACTIONS...